

DEPARTMENT OF DEVELOPMENTAL SERVICES – NORTH REGION  
JOB OPPORTUNITY

DEVELOPMENTAL SERVICES WORKER 1 – 10 PART-TIME (PT) & 3 FULL-TIME (FT) POSITIONS

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

**Open To:** Public

**Position:** Developmental Services Worker 1

**Salary:** HN-14 \$37,661 - \$51,059 (Full-Time Equivalent)  
(Employees new to State service start at \$35,991 (full-time equivalent))

**Closing Date:** November 3, 2014

POSITION #	LOCATION	HOURS/WORK SCHEDULE
00018641 (PT)	521 Maple Hill Ave, Newington	Friday 2:15p-6:45p, Monday and Tuesday 3p-7:30p and Thursday 3p-7p RDO's: Saturday, Sunday and Wednesday
00018812 (PT)	Salmon Brook Road, Granby	Monday through Friday 6a-9:30a; RDO's: Saturday & Sunday
00019168 (PT)	1021 Maple Street, Rocky Hill	Monday through Friday 6:30a-10a; RDO's: Saturday & Sunday
00019199 (PT)	Salmon Brook Road, Granby	Monday through Friday 6a-9:30a; RDO's: Saturday and Sunday
00019442 (PT)	100 Flagler Street, Newington	Wednesday and Friday 6a-10:15a, Saturday and Sunday 6a-2p RDO's: Monday, Tuesday and Thursday
00019548 (PT)	Waterford Commons, Manchester	Saturday and Sunday 7:30a-2:30p; Monday 8:30a-12p RDO's: Tuesday through Friday
00019865 (PT)	50 Taos Drive, Danielson	Thursday and Friday 9:15p-6a RDO's: Saturday through Wednesday
00019953 (PT)	1021 Maple Street, Rocky Hill	Saturday 9:30p-7:30a and Sunday 11:30p-7a RDO's: Monday through Friday
00019972 (PT)	50 Taos Drive, Danielson	Week 1: Monday through Friday 6a-9:30a; RDO's Sat & Sun Week 2: Saturday 7a-4p and Sunday 6a-2:30p RDO's: Monday through Friday
00019982 (PT)	8 Card Street, Willimantic	Friday 6a-9:30a; Saturday and Sunday 7a-2p; RDO's: Monday through Thursday
00018774 (FT)	1069 Maple Street, Rocky Hill	Tuesday 1130p-7:30a, Wednesday and Thursday 9p-6:30a and Friday 11p-7a; RDO's: Saturday, Sunday and Monday
00019251 (FT)	Salmon Brook Road, Granby	Friday 2p-11p, Saturday, Sunday and Monday 4p-11p, Thursday 4p-9p RDO's: Tuesday and Wednesday
00020019 (FT)	80 Route 66, Columbia	Week 1: Saturday, Sunday, Tuesday and Wednesday 4p-11p and Monday 2:45p-9:45p; RDO's: Thursday and Friday Week 2: Saturday and Monday 2:45p-9:45p, Sunday, Tuesday and Wednesday 4p-11p; RDO's: Thursday and Friday

**Examples of Duties:** Receives training in, then independently implements, policies and procedures designed to achieve objectives of a program for persons with developmental disabilities; provides assistance and instruction to clients in activities of daily living; participates in therapeutic programs for development of clients' capabilities; provides guidance and instruction to clients in development of desirable personal habits, hygiene and social relationships; implements client individual program plans; participates in preparation, serving and feeding of meals; performs housekeeping duties necessary to maintain a clean and healthy environment; participates in social and recreational activities; reinforces appropriate client behavior through modification techniques; may administer selected oral medications with appropriate training; performs related duties as required.

**Knowledge, Skills and Abilities:** Considerable interpersonal skills; ability to develop a positive relationship with clients; ability to train clients in self-care habits, personal hygiene and proper social conduct; ability to understand and carry out written and oral instructions.

**General Experience:** Experience and/or training that could be expected to provide the required knowledge, skills and abilities listed above.

**Physical Requirement:** Incumbents in this class must possess physical and emotional health for efficient performance of duties; a physical examination may be required.

**Working Conditions:** Incumbents in this class may be required to lift and restrain clients; may have significant exposure to communicable/infectious diseases and to risk of injury from assaultive/abusive clients; may be exposed to strongly disagreeable conditions.

**Special Requirements:**

1. Incumbents must successfully complete and maintain all DDS training requirements including Abuse and Neglect, CPR and PMT.
2. Incumbents must possess and retain or be able to obtain Medical Administration Certification from the Department of Developmental Services.
3. Incumbents must possess and retain a valid Motor Vehicle license, Public Passenger Endorsement or Commercial Driver's license for designated positions.
4. Incumbents will be required to travel.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DSW Classification Series:**

Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

**Application Procedure for All Other Applicants:** Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**PLEASE PROVIDE SEPARATE APPLICATIONS FOR EACH POSITION YOU ARE APPLYING FOR**

**All application materials must be received by 11:59pm on the closing date indicated above**

**Incomplete application materials will not be considered.**

Send application materials to:  
Department of Developmental Services – North Region  
155 Founders Plaza/255 Pitkin Street – 2<sup>nd</sup> Floor – East Hartford, CT 06108  
Attn: Recruiter  
Email: [DDS.NR.Recruiting@ct.gov](mailto:DDS.NR.Recruiting@ct.gov) Phone: (860) 263.2623 Fax: (860) 706.1420  
Application materials can be emailed, faxed or mailed

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.